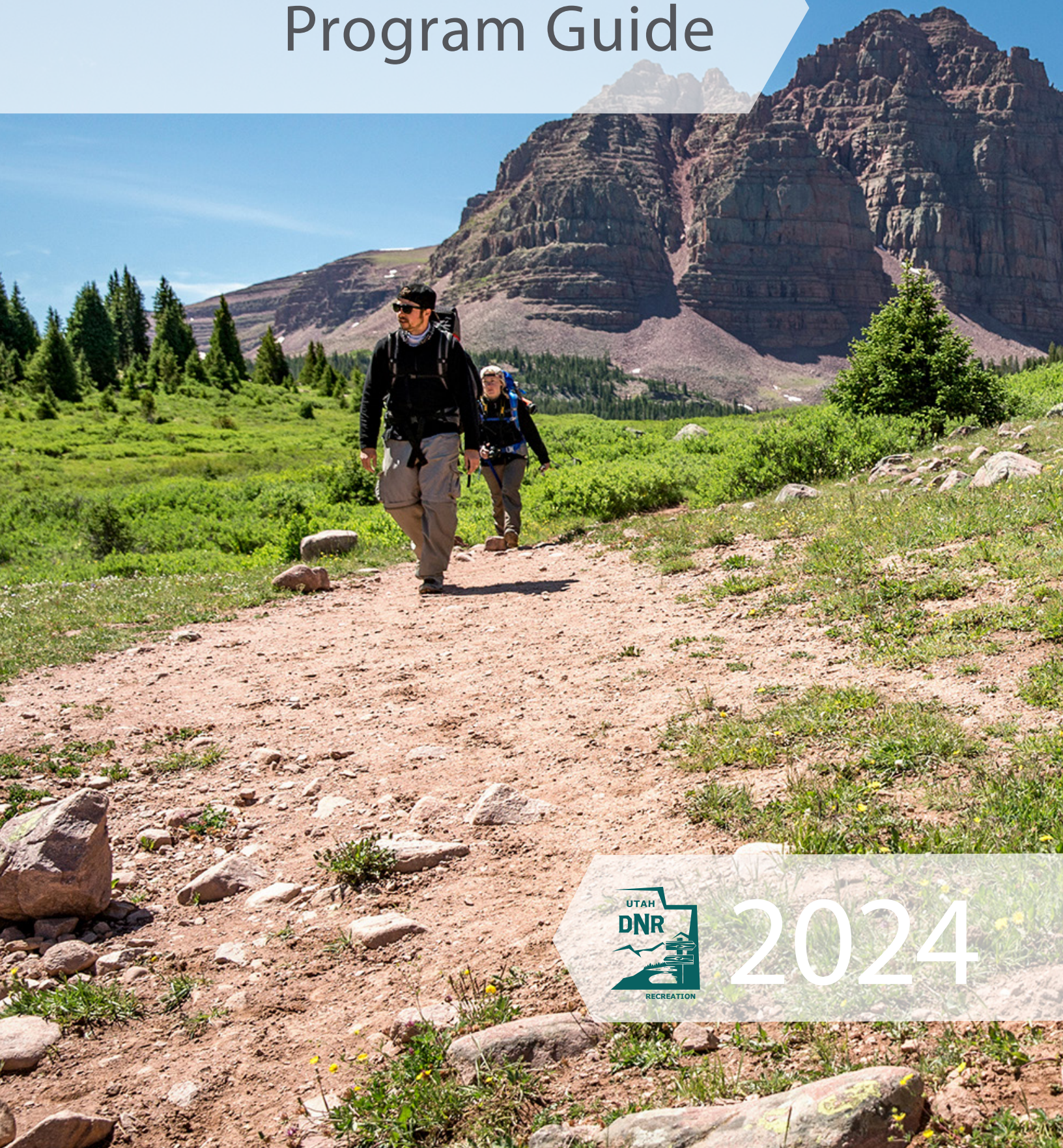


Utah Outdoor Recreation Grant Program Guide



2024

Introduction

In addition to being one of Utah's most effective recruiting tools, outdoor recreation helps grow Utah's economy and communities. Some counties, cities and towns capitalize on local outdoor recreation amenities to attract tourists to the region. Other communities find that having nearby outdoor recreation opportunities adds to local citizens' quality of life, helps attract new residents, and can increase local property values. Businesses, especially high-tech firms, consider outdoor recreation access "absolutely vital" to attract high-value employees.

The Division of Outdoor Recreation is committed to ensuring every Utahn can live a healthy and active lifestyle through outdoor recreation and access to natural space. With our grant programs, we support local communities in achieving this and are excited to offer five grants under the UORG program in 2023. This year's grant programs include:

Utah Outdoor Recreation Grant (UORG) – Tier 1 is for new outdoor recreation infrastructure projects and helps communities build recreation amenities that support local economic development and funds projects from \$15,001-\$200,000.

UORG Regional Asset Tier funds up to \$750,000 for large projects with a total value of at least \$3 million. For rural counties, a 1:1 match is sufficient.

UORG Mini-Grant is ideal for smaller projects. The grant awards funds between \$500-\$15,000. If your project requires only a small investment to complete your project, the mini-grant may be a good fit.

Utah Outdoor Classroom Grant awards up to \$15,000 to community-based non-profit organizations or publicly funded K-12 schools to help get Utah's K-12 students outside— to learn, gain a skill, and enjoy the outdoors!

Recreation Restoration Infrastructure Grant (RRI) funds are awarded to restore high-use and high-priority trails or repair or replace other types of developed recreation infrastructure on public lands. RRI grants are offered from \$5,000-\$150,000.

This program guide helps applicants apply for the Utah Outdoor Recreation Grant and breaks down specific requirements, and provides examples for success.



What's New in 2024?

State and Federal Agencies can now apply for UORG: (Regional Asset, Tier 1, Mini-Grant)

Table of Contents

Overview.....	1
UORG Project Selection and Exploration.....	2
Eligible and Ineligible Infrastructure.....	4
Examples of Past Funded UORG Projects.....	5
UORG Regional Asset Tier.....	6
Recreation Restoration Infrastructure.....	7
UORG Mini-Grant.....	9
Utah Outdoor Classroom Grant.....	9
Outdoor Recreation Planning Assistance (ORPA).....	10
Online Application Process.....	11
County-Based Matching Guidelines.....	11
Costs and Matches.....	11
Scoring and Awarding Process.....	13
Recipient Responsibilities.....	15
Budget.....	17
Appendices.....	19
Appendix A: Using DOR Website Resources.....	20
○ Project Planning	
○ Planning for Accessibility	
○ Outdoor Classroom Toolkit	
○ Writing Your Application	
○ DOR Grant Workshops, Webinars, and Studies	
Appendix B: Application Attachments Checklist.....	21
Appendix C: Construction and Planning Resources	23
Appendix D: Additional Funding Opportunities for Your Recreation Project.....	24
Notes.....	26

Thank you to the groups that helped supply photos for this program guide:

Ophir Canyon Education Center, Town of Mantua, Ephraim City, Richfield City, Logan City, John Wesley Powell Museum, Hobbie Creek Bicycle Association, Ogden Nature Center, and Utah Office of Tourism.

Overview

This table provides a snapshot of what to prepare for when applying for the UORG programs.

<p>General Eligibility Requirements</p>	<ul style="list-style-type: none"> ○ Municipalities, counties, state, federal, tribal governments, and non-profit organizations. ○ Public use: The project must be open for public use. ○ Economic opportunity*: Must increase visitation to the area and/or offer an economic opportunity to the community to focus on attracting and/or retaining residents. <p><i>*UORG Tier 1 and UORG Regional Asset Tier only.</i></p>
<p>2024 Grant Cycle</p>	<p>January 16 - March 15 2024</p>
<p>Deadline</p>	<p>March 15 2024, by 5 pm</p>
<p>Grant Sizes</p>	<p>UORG Tier 1 – Grant awards range from \$15,001 to \$200,000 per project.</p> <hr/> <p>UORG Regional Asset Tier – UORG funding of up to \$750,000 is available for large outdoor recreation projects that will cost more than \$3 million. At this level, applicants must present to the Utah Outdoor Recreation Infrastructure Advisory Committee in-person or virtually.</p> <p><i>*Rural counties do not have to over-match. A 50/50 match is sufficient.</i></p> <hr/> <p>UORG Mini-Grant - \$500 - \$15,000</p> <hr/> <p>Utah Outdoor Classroom Grant - \$500 to \$15,000</p> <hr/> <p>Recreation Restoration Infrastructure (RRI) – Grant awards range from \$5,000 to \$150,000 per project.</p>
<p>Match Component</p>	<p>The Utah Outdoor Recreation (UORG) Tier 1 and the Recreation Restoration Infrastructure Grants (RRI) have a county-based matching scale ranging from 50%-20%. To view your county’s match requirement, view page 11.</p> <p>Outdoor Classroom, Mini-Grant, and the Regional Asset Tier Programs will all continue to require a 50% match. Federal and State Agencies applying for UORG or RRI will be required to provide a 50% match, regardless of county.</p>
<p>Contract and Reporting Requirements</p>	<ul style="list-style-type: none"> ○ The project must be completed within 28 months of the signed contract date. UORG Mini-Grant and Utah Outdoor Classroom Grant to be completed within 18 months of the signed contract date. ○ Funding is generally given after the applicant’s spend. However, on-the-spot funding help is available (see page 16). ○ Up to 75% of the matched monies may be given before completion of the project. ○ The final funding is contingent upon inspection of the completed project. ○ Awardees will only receive reimbursement funds up to the amount the awardee spends (e.g., if you were initially awarded \$10,000 but only ended up spending enough to qualify for \$8,000, awardees will only be reimbursed \$8,000).

Utah Outdoor Recreation Grant (UORG) Project Selection and Exploration

Analyze the Community Needs

Outdoor recreation amenities add to Utah's high quality of life, attract tourists and offer residents fun family activities to stay physically and mentally healthy. Consider the unique aspects of your community, its people, topography and recreational needs. Including the community in the planning process ensures engagement and support for the proposed project. Is there an existing outdoor recreational need in your area? What information and data might demonstrate this need?

Consider the Economic Benefits

From the high alpine slopes of the Uintas to the stunning red rock landscapes in the south, Utah is blessed by mother nature. No matter where you live in Utah, you're never far from remarkable recreation areas that make our state an outdoor lover's paradise. The classic canyon trails, world-class rock climbing and riverside parks that attract tourists also provide residents an unmatched quality of life. By developing sustainable infrastructure you can take advantage of the many economic benefits found through recreation.

New businesses

Utah communities are seeing a connection between offering local outdoor recreational amenities and attracting new residents, businesses and investments. How can your recreation infrastructure project help attract new businesses to Utah? Easy access to outdoor recreation is a recruiting tool used by Utah employers and a highly-regarded selling point by real estate agents.

In the application, you'll be asked if the trail or other infrastructure being planned will serve economic development needs in the local area. The grant applicant may want to refer to several national economic benefit studies that show the impacts of trails on property values or business impacts.

Increased tourism

A community may wish to extend its tourism season by designing outdoor recreation projects that add winter recreation amenities to an area that attracts outdoor recreation tourism during the warmer months. A project is more likely to be funded if it receives a strong letter of support from the local tourism office. Long transportation corridors such as paved multi-use paths for distance cyclists and pedestrians can be a big attraction for visitors and locals.

For example, an extensive, well-marked network of off-highway vehicle OHV trails can draw tourists and bring economic benefits to nearby communities. Because lodging is usually the most considerable portion of a visitor's spending, a trail's economic impact increases when it attracts overnight visitors. Adding trails and recreational amenities for particular outdoor sports can increase resident and visitor spending in local businesses. Local recreation-based companies will thrive as visitors purchase or rent recreation gear or vehicles. Once a region has a well-developed trail system or other amenities, local guiding and expedition services can grow. What is the recreational value of your proposed project?

Large events

Well-planned infrastructure projects can be used to host large events such as races, competitions, recreation-based community gatherings and more. These events bring a crowd of visitors to the community who spend money on lodging and local restaurants. Is your trail, track, route, etc., suitable for hosting these types of events? Is there potential for increasing capacity or access to a nearby amenity to accommodate large groups or events?

Plan it out

As part of the UORG format, all grant recipients have 28 months to complete their projects before being open for public use. Applicants should show the scoring committee that the project is "shovel ready" and is going to be completed on time.

Phasing

Is your project a multi-year effort such as a long paved trail, a network of mountain bike trails or river restoration with several recreational elements? If so, we recommend the project be divided into manageable segments or phases. A grant applicant who receives UORG funding for Phase 1 of a long trail could apply for Phase two or three after the first trail segment is completed.

Timeline

A project timeline ensures you have the detailed work mapped out over the next few months, so the project resources are allocated correctly once the project begins. A timeline is also a required attachment in the application.

Planning

A full planning process should occur before you write the grant application. The UORG applications require a conceptual design of the project. Proper planning ensures the infrastructure project objectives will be met and guarantees adequate funds to complete the project. Seek advice from the appropriate experts; consult with landscape architects, architects (if a building is part of the project), engineers, your attorney and your community. Develop project scope and work plan. Well-thought-out projects prevent problems that could cause delays. Your team should create an overall project work plan before the project starts. The project plan helps your organization accurately estimate the total project effort and duration.

Volunteers

We all want to enjoy our favorite trails and outdoor places. Community volunteers can make a massive difference in stretching thin budgets and adding to the project capacity. If you have the support to recruit, organize, train and manage the volunteers, they can be a tremendous asset. Utah is known as a volunteer state and holds the top spot among states for the highest volunteering rate at 51%. Projects that engage volunteers are encouraged but not required.

Historic Site Considerations

Applicants must consider the effect of the grant project on any historic property. Suppose a project intersects with a historic site. In that case, an on-site archeological investigation must be conducted, and a written evaluation of the undertaking's effect on any historic property must be provided to a Utah State Historic Preservation Officer for assessment and approval. If your project is ground-disturbing and is in an area that has not been previously disturbed in the last 50 years, then an archaeological investigation will likely be necessary. Any fees associated with hiring a principal archaeological investigator can be considered an eligible project cost.

Considerations for Accessibility in Your Project

New technology for adaptive equipment is making it possible for more individuals and their families to enjoy natural surface trails, boating, and more. Making small changes to infrastructure such as trails can open up their use for people of all abilities. Adaptive hand cyclists don't necessarily need a paved trail, a super-wide trail, or a well-manicured trail. New types of suspension for today's adaptive handcycles allow for a slightly narrower track than the widely spaced front of previous three and four-wheel adaptive cycles. Additionally, electric assistive technology has been a game-changer for adaptive cyclists, allowing them to keep up on climbs and expanding recreational opportunities. Please keep this in mind when planning your project so you can find opportunities to meet everyone's needs with outdoor recreation infrastructure, no matter what the recreation type may be.



Eligible and Ineligible Infrastructure

What type of project can you apply for?

The Utah Outdoor Recreation Grant funds permanent and public outdoor infrastructure projects that engage the community in outdoor recreation activities. UORG supports infrastructure projects related to the following outdoor recreation activities:

 <p>Adaptive outdoor recreation of all types</p>	 <p>Off-road motorized activities: UTV, ATV and off-road motorcycles</p>	 <p>Snow activities: snowboarding, all skiing types, snowshoeing, snowmobiling and ice-skating in outdoor rinks</p>
 <p>Camping: tent, RV, yurts and hammocking</p>	 <p>Outdoor adventure course activities: outdoor challenge course, disc golf or ropes course</p>	 <p>Trail activities (natural surface): hiking backpacking, trail running, mountain biking and horseback riding</p>
 <p>Fishing: all recreational types</p>	 <p>Rock and mountain activities: canyoneering, rappelling and all types of outdoor climbing</p>	 <p>Water activities: canoeing, kayaking, rafting, stand-up paddling, sailing, motorized boating swimming in lakes or rivers and snorkeling</p>
 <p>Nature enjoyment: wildlife viewing, wildlife photography, birdwatching and nature walks</p>	 <p>Shooting activities: archery, target shooting and biathlon</p>	 <p>Wheel sports (paved surface): recreational bicycling, skateboarding, scootering and rollerblading</p>

Examples of Eligible Infrastructure	Examples of Ineligible Infrastructure
Trail infrastructure and vertical trails: Examples include sustainable trails to replace poorly made DIY trails, bridges or tunnels.	General maintenance or repair on existing trails such as re-surfacing with gravel or erosion control.
Recreational trail facilities: Trail or wayfinding signage, trailhead parking, kiosks, restrooms, etc. Parking lots and bathrooms will score low with the committee unless paired with an additional trail or signage improvements.	Wayfinding signage that is not part of a trail. Road improvements to or from trailheads or campsites.
River or lake recreation amenities: Revitalization of a river for recreational purposes, ramp/launch sites to improve water access areas. Removal of water recreation hazards.	Outdoor swimming pools or water amusement parks. Harbor dredging projects.
Substantial outdoor climbing structures: Within a community park or other accessible areas.	Indoor recreation amenities (e.g., indoor shooting or archery range, or indoor rock-climbing wall). Athletic fields, tracks, sport courts or standard playgrounds.
Structures for fishing, wildlife and bird viewing: ADA-Compatible fishing piers or platforms.	Infrastructure for private camps such as YMCA, BSA, GSA or church camps.
Inclusive infrastructure: Projects that provide outdoor recreation opportunities for people of ALL abilities, including those with impairments.	Structures for private businesses such as outdoor service concessions, amusement parks, golf courses, etc.
Winter recreation: Winter trails may include grooming equipment, but should also include permanent structures such as kiosks, signage or warming huts.	Restroom facilities that are not part of a current recreational infrastructure project or extension of an existing project.
Campground facilities: Community-Owned or sponsored campground facilities, including yurts or treehouses for camping. Power, lighting and septic systems should be paired with additional improvements.	Campgrounds or yurts owned by a for-profit entity.
Outdoor shooting sports infrastructure: Construction of a range or structure for outdoor shooting sports, including archery.	While shooting sports such as archery ranges are eligible, police or military-style shooting ranges are ineligible.

UORG Project Examples

The UORG program aims to fund a diverse range of projects in activity, ability, and season. To see the full list of the over 300 funded projects, visit our website at recreation.utah.gov/grants



OPHIR CANYON ROPES CHALLENGE COURSE

Applicant: Ophir Canyon Education Center

Awarded: \$45,000

Description: The Ropes Course at the Ophir Canyon Education Center serves students and youth all throughout Tooele County. The ropes course incorporates 4-6 high-level elements, 10-12 low-level elements, and 6-8 ground-level elements. These course elements consist of items such as: Climbing Wall, Tread Wall, Rappel Station, Drop Tower, Giant Swing, Alpine Tower, Quick Jump, Log Roll, Balance Beam, Rope Ladder Walk, Rope Spider-Web, Bungee Jump, Pole-to-Pole Cable Walk, etc.

Strengths: This project builds upon previous UORG funding for other aspects of the Education Center, and provides a unique recreational opportunity for an area without many other similar programs in the area.



MANTUA MAPLE SPRINGS PARK

Applicant: Town of Mantua

Awarded: \$37,900

Description: Mantua has utilized UORG funds to create a winter-wonderland in their town center. The park has a sledding hill and ice rink during the winter and serves as a trailhead for the surrounding mountain bike trails in the area. There will also be a pump track and walking loop around the park, all part of multi-phased UORG projects.

Project Strengths: The small mountain community of Mantua came together to support this project. Many of the community members donated time, equipment services to help in the match requirements for this popular park.



EPHRAIM CANYON TRAILS

Applicant: Ephraim

Awarded: \$140,000

Description: This project consisted of constructing eight different multi-use trails totaling 10.6 miles within Ephraim Canyon. The trails allow for hiking and non-motorized vehicle usage, creating a hub for recreationists in Sanpete County.

Project Strengths: Mountain bike organizations as well as the local highschool, helped contribute time and labor to the project, making it a successful community-based project, and is paired alongside a proposed frisbee golf course and skate park in town.

Regional Asset Tier Examples

The Regional Asset Tier awards up to **\$750,000** to projects with a total value of at least **\$3 million**. These large projects can become regional draws, bringing economic and tourism benefits through increased visitation and resident retention. Applicants to the Regional Asset Tier level funding will be required to give a five-minute in-person or virtual presentation to the Utah Outdoor Recreation Infrastructure Advisory Committee. The committee has discretion in the number of Regional Asset Tier projects and the awarded amount. The most competitive projects will focus on using UORG funds to support outdoor recreation elements rather than surrounding infrastructure, such as bathrooms or parking lots. Applicants are encouraged to show how they can raise additional funds if the full **\$750,000** is not awarded. **Rural counties do not have to over-match. A 50/50 match is sufficient.*

PAHVANT TRAIL SYSTEM PHASE 3

Applicant: Richfield City

Awarded: \$333,070

Description: With the 3rd phase on this trail system, the Pahvant trails will have 47 miles of bike-specific trails on the foothills of Richfield. Phase 3 adds an additional seven miles onto the popular black diamond trail "Spinal Tap" as well as adding three miles to the beginner loop towards the base of the mountain. The additional trails will connect to the first and second phases of the project, allowing more connectivity to the area and increasing capacity on this popular trail system. Richfield City has seen a massive increase in recreationists from in and outside the state.

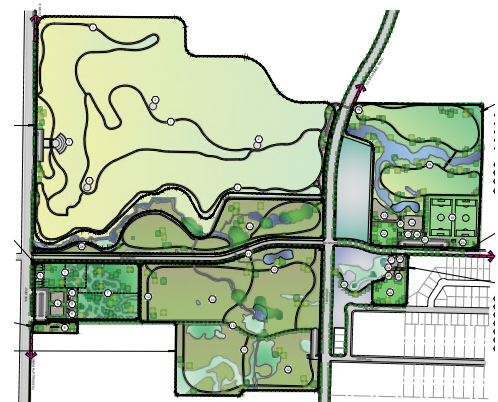


LOGAN OUTDOOR COMPLEX

Applicant: Logan City

Awarded: \$750,000

Description: The Logan Outdoor Recreation Complex is a five-part 194-acre regional outdoor recreation complex that includes an 85-acre bike trails facility, nature trails connecting nearby neighborhoods with an 18-hole disc golf course on 61.25 acres, 11-acre dog park, 24-acre fitness course and adventure playground with multi-generational equipment, and a 2.55-acre neighborhood park. The majority of this project repurposes the closing Logan Landfill and buffer zone, creating a community asset where development would not otherwise be allowed.



Recreation Restoration Infrastructure

Introduction

In Utah, we love our unique outdoor places. As our population rapidly grows, even more of us are hitting the trails or wanting to take the family camping, contributing to the heavy stress on these unique outdoor places and the facilities that served us for decades. As the visitation continues to increase, budgets have not kept pace, and resources are stretched thin and degraded trails, and aging infrastructure are much more visible. Utahns made clear they want these areas to remain beautiful and accessible for future generations to enjoy. Communities recognize how these recreation areas have become large economic drivers. With this in mind, the Utah Legislature created the Recreation Restoration Infrastructure (RRI) grant program. The RRI grant program awards funds to restore high-priority trails or repair or replace other types of developed recreation infrastructure to aid with deferred maintenance and reduce the backlog of such projects on public lands.

RRI Project Requirements

Public Lands: The infrastructure must be on publicly owned lands, which can be city, county, state or federally owned and managed. If on federal or state-managed lands, coordination with the appropriate land management is essential.

Partnership: For work on federally or state-managed lands, the applicant should have a sponsored volunteer or other agreement with their local Forest Service office, BLM field office, National Park unit, or with the appropriate unit within the Utah Department of Natural Resources.

Letter of Support: A letter of support from the appropriate land manager is required. The letter should come from the local Forest Supervisor or District Ranger, the local BLM Field Manager, or the National Park Unit for federal lands. For state lands, the letter should come from the local State Park Manager. For municipal public lands (county, city, tribal, etc.), a letter from the appropriate leadership branch stating their support, including financial support, will suffice for the project.

Eligible Infrastructure Projects

The RRI Grant funding can be used to rehabilitate or restore recreation amenities on public lands in areas that receive high visitation.



Trails: Repair, realignment, reconstruction or other major maintenance projects for both non-motorized and motorized trails. Needed repairs or replacements of trail infrastructure such as bridges, culverts, trail signage, interpretation signage, trailhead kiosks, trailhead restroom, overlook structures, etc.



Campground/Picnic sites: Repair, replacement or reconstruction of campsite parking areas, potable water sources, tables, fire rings, restrooms, kiosks, rustic shelters for shade or rustic structures for visitor lodging, signage and the like.



Water recreation infrastructure: Repair, replacement or reconstruction of boat docks, fishing piers, shoreline boardwalks, boat launches, bank or shoreline repair for recreation areas, etc.



Accessible outdoor recreation facilities: Repair, replacement or reconstruction of recreation amenities that would be accessible to visitors with disabilities within the above categories.



What is not funded by the grants? Funding is for major reconstruction or restoration of the infrastructure and is not for annual maintenance and upkeep. Invasive species removal can be included in a restoration plan as an eligible cost but cannot be a stand-alone project.

Defining trail class under USFS standards: When considering the most significant impact for trails users, trail classes three, four and five are prioritized for funding. Classes one and two can be incorporated into a more extensive restoration project but will score lower if not included in larger system repairs. Remember class types are not clearly delineated but just general development scale categories.

CLASS 1: MINIMALLY DEVELOPED

Tread intermittent and often indistinct

CLASS 2: MODERATELY DEVELOPED

Tread continuous and discernible, but narrow and rough

CLASS 3: DEVELOPED

Tread continuous and obvious

CLASS 4: HIGHLY DEVELOPED

Tread wide and relatively smooth with few irregularities

CLASS 5: FULLY DEVELOPED

Paved. Tread wide, firm, stable, and generally uniform

For a more in-depth look at this classifying system, refer to USFS National Trail Class Matrix on our resources page at recreation.utah.gov/grants.

RRI Project Examples



JACOB'S LADDER REROUTE TO LONE PEAK CIRQUE

Applicant: Salt Lake Climber's Alliance

Awarded: \$45,000

Description: This project aimed to stabilize this highly impacted section located in protected watersheds and borders Lone Peak Wilderness. According to the Forest Service hydrologist, rehabilitation of the old alignment and construction of the new alignment greatly reduces the watershed impacts caused by the trail. The new trail provides more switchbacks, allowing for more drainages, as well as decreasing the slope from a 32% grade to a 12% grade in some spots.



JWP RIVER HISTORY MUSEUM GREEN RIVER RECREATION ACCESS TRAIL

Applicant: John Wesley Powell Museum

Awarded: \$150,000

Description: This project was originally funded by UORG, and with water damage washing out the pathway in 2022, the museum applied for funding in 2023 to restore the area. The new pathway will be made from concrete to avoid any future washout and will also be ADA compliant. This is a popular access point to the Green River in town, and sees many visitors.

The UORG Mini-Grant



Hobble Creek Bicycle Association - WMA Trail System

The UORG Mini-Grant is for smaller outdoor recreation and trail projects and provides grants between \$500 and \$15,000. The application is shorter and more straightforward, but the eligibility requirements are similar. The grant needs to be matched at least 1:1 with non-state funding. Up to half of the match for the grant can be in-kind. Like the other grant programs offered by the Utah Division of Outdoor Recreation, it is a reimbursement-based grant program. The Division of Outdoor Recreation provides funding to grant recipients after expenses have been incurred.

Examples of small outdoor recreation projects that could be funded with the mini-grant include natural surface trails, trail infrastructure, disc golf courses, 3-D archery ranges and small outdoor climbing walls.

9

Utah Outdoor Classroom Grant



Ogden Nature Center - Picnic Grove

The Utah Outdoor Classroom Grant funding is dedicated to permanent, built infrastructure that can support student learning and is limited to between \$500-\$15,000. Eligible entities include nonprofits, public K-12 schools, and tribal organizations. Examples include, but are not limited to, amphitheaters, pergolas, picnic tables, pollinator gardens and other landscaping. Funds from this grant will not support the purchase of materials that may only last one season, including pop-up tents, camp chairs, etc.

A connection to a nature-based curriculum and/or outdoor recreation opportunities should be a part of this grant. Applicants need to provide specific examples of nature-based curriculum and outdoor activities they intend to teach outdoors. These examples may or may not correlate with USBE standards. Refer to the DOR Website – Outdoor Classrooms Toolkit for resources on planning, building, and designing a curriculum as well as the Utah Outdoor Classroom Design Guide.

Outdoor Recreation Planning Assistance (ORPA)

Introduction

The Outdoor Recreation Planning Assistance Program (ORPA) is a newly developed technical assistance service intended to build capacity at the local level to support outdoor recreation in Utah. ORPA aims to support community-led outdoor recreation projects and planning efforts to encourage a robust, responsible, and sustainable recreation economy.

ORPA is not intended to replace consulting services, rather, it is intended to help a community establish its vision and/or plan to pursue our various recreation grants.

General Eligibility Requirements

Eligible applicants: Municipalities, counties, and tribal governments.

Public benefit: The project must be intended for public benefit.

Opens January 16th | Closes February 15th

ORPA Logistics

There is no match or contract associated with ORPA. Communities that receive assistance through this program will be notified. Following notification, the community will work with the State Recreation Planner to collaborate on a scope of work to recognize shared responsibilities. It should be noted that this program is intended to help build capacity at the local level, it is not intended to replace consulting services.



Project Selection

The Division of Outdoor Recreation (DOR) will conduct an internal review and selection of awarded applications.

Scoring Criteria

Applicants will be broken into sections with scoring values. The DOR staff will evaluate applications for:

- Community need and potential economic impact
- Recreational value and potential for improved access

Application-Based Assistance

Application-Based Projects will receive dedicated staff time and support to assist with planning-related items, examples may include the following types of projects.

- Community visioning and stakeholder facilitation
- Plan coordination and development
- Outreach and community input strategies and execution
- Trail counter deployment and visitor analysis
- Pre-DOR grant application coordination
- Field-data collection strategy and support
- Conceptual trail design assistance

Application Requirements

- Letter of support from a City/County/Tribal Representative
- Coordination with the Statewide Recreation Planner prior to application submission

Free Mini Consultations

Mini-Consultations with the Statewide Recreation Planner will be available year-round, depending on availability, to provide guidance and support for the community's outdoor recreation planning efforts.

Mini-consultations may include site visits or a series of meetings to help you think through your community's next steps, connect you to resources, or provide feedback on planning efforts or project goals. To request a consultation, please send an email to clansche@utah.gov.

Online Application Process

Links to all the Utah Division of Outdoor Recreation grants will be available on our official website at recreation.utah.gov/grants when the application period is open (January 16, 2024). Confirm the application you start is the correct one. After clicking the link, there will be several things to keep in mind.

Username and Password: The application portal will prompt you to create a username and password, allowing you to work on, save, and update your application at any time before submitting it. You can use this same username and password if you apply for multiple grants or future program grants.

County-Based Matching Guidelines

The county-based matching scale is determined based on the county’s population, and average household income. The matching scale is based on where the applicant organization is based, not on where the project takes place.

New Match: (UORG Tier 1 and RRI only)

50/50	40/60	30/70	20/80
SL Co	Tooele	Sanpete	San Juan
Utah	Iron	Sevier	Emery
Davis	Box Elder	Duchesne	Beaver
Weber	Uintah	Millard	Garfield
Washington	Carbon	Juab	Rich
Cache	Morgan	Kane	Wayne
Summit	Grand		Piute
Wasatch			Daggett
Federal/ State Gov't (RRI only)			Tribal Govts

Keep in mind, Outdoor Classroom, Mini-Grants, and the Regional Asset Tier will all continue to have the 50% match or more. Also, Federal and State Agencies applying for the RRI and UORG Tier 1 grants will be required to provide a 50% match, regardless of county. All grants are still offered as reimbursement based awards.

Costs and Matches

What are qualifying funds for DOR grants?

Allowable costs or matches include necessary, reasonable costs that contribute directly to the completion of work on the outdoor recreation infrastructure project. Ineligible costs or matches, includes the five Ps:

- P**urchase of the land
- P**lanning
- P**rior work
- P**ermitting costs (such as NEPA)
- P**reservation (annual maintenance)

Engineering costs will be allowed as a match from the applicant but may not be paid for with grant funding. All costs must be documented adequately and incurred during the 28-month grant contract period, one exception being in-kind work, which can begin on the project earlier. However, eligible spend activity and in-kind contributions to meet the match requirement will only be counted starting on the contract effective date listed on the document.

Time Saving Tips

- 1** To preview all that is required for the application or to download the sample applications and attachment templates, visit the Utah Division of Outdoor Recreation website: recreation.utah.gov/grants
- 2** Get a head start on the application by drafting answers in a word processor. This will allow you to easily edit and review all answers before copying them to the application. Be aware of the character limit in the application portal, noted on each question.
- 3** Save your work in the online application frequently. Connection errors can lead to a loss of answers and they are not recoverable.
- 4** When using template forms from the application portal, be sure to download, complete, and then upload to application.
- 5** Reach out to the Division of Outdoor Recreation with any questions, clarifications, or concerns.

Allowed Costs or Matches	Disallowed Costs or Matches
<p>Purchase of non-fixed assets: Costs must be pro-rated for the amount used on a project for items such as trail building machinery, hand tools for trail work, or land clearing, etc.</p>	<p>Construction of storage buildings used to store items other than recreational equipment. The use of the applicant’s equipment or materials is not eligible as a match.</p>
<p>Services provided: Such as skilled or unskilled labor can be included as an eligible cost, or if donated, as an in-kind match.</p>	<p>There are limits to a match of the applicant’s employees. Applicant and partner staff hours that would have already been paid.</p>
<p>Construction costs: Including equipment, supplies, and more can be included as either an eligible cost or if donated, as an in-kind match.</p>	<p>Administrative costs such as photocopies, mileage, food, clothing, grand opening costs, marketing costs, grant writing, etc.</p>
<p>Gifts and donations: Acceptable if they are used during the contract period.</p>	<p>Ongoing maintenance costs for the infrastructure.</p>
<p>Engineering plans: Costs associated may be used as a portion (up to 15%) of the applicant’s match.</p>	<p>Purchase or donations of real estate for the project. Work completed before the grant award.</p>

Contingency Costs

A contingency to finance the unexpected expenses of the project is allowed. Including this in the budget spreadsheet is optional. If included, the applicant should increase their match proportionally so that the applicant’s share of the project costs is never less than 50% if it is not used. The contingency costs should not exceed 10% of the total budget of the project.

Applicant’s Employees or Other Groups as an In-Kind Donation

When submitting for reimbursement, count the time staff worked directly on the project towards your cash match. This should be calculated and documented by timesheets with descriptions of what was accomplished during those working hours. Applicants must provide documentation of payroll or timesheets to count as an eligible expense towards the project.



Matching Requirements

The applicant's match can be a combination of cash and allowable in-kind donations. For UORG Tier 1 and Regional Asset Tier, the minimum percentage of cash match should be at least 50% of the applicant's match. We recommend budgeting for more than the required match, as this may resolve issues resulting from ineligible costs for the project.

Partnerships that include meaningful private contributions as part of the local match are encouraged. Applicants with generous financial partners must make some type of cash contribution of their own to demonstrate commitment. In-kind matches may include donated services, equipment, supplies, or other commodities.

All matching resources must be eligible costs. Please document the value of donated materials with a receipt or quotation written on the contributor company's or organization's stationery. To qualify as a matching cost, partner contributions should be necessary and reasonable items or services at fair market value. The costs must be directly connected to the completion of the project. When applying with unsecured funds as a match, applicants must provide detailed contingencies on how the project can still be completed if the unsecured funding sources don't come through.

Donations

Eligibility and value of donations: Non-cash donations in the form of equipment, supplies, services and other expendable property may be used as a portion of your organization's or community's matching share if identified in the project application.

The use of the project applicant's or partner's equipment, materials, or real property does not constitute a donation. The use of all donations to the project must be an integral and necessary part of the project proposal and occur during the contract period to count as an eligible match. All contributions must be documented. When requesting reimbursement for project costs, the value of eligible donations cannot exceed the project's cash expenditures.

Labor: The value of labor donations is generally the wage rate of unskilled labor in the immediate area (usually minimum wage). For skilled workers working in their trade, the rate is the actual wage these workers are typically paid for their labor. Applicants should count work completed by a trail group's experienced volunteers as skilled labor. In both cases, only base wage rates are allowable, exclusive of any fringe benefits. Accurate time records must be regularly maintained. Timesheets should include the date; hours worked on the site, occupation, type of work performed, worker's signature and supervisor's signature.

Equipment: Rates for donated equipment used on the project may not exceed its fair rental rate.

Material: Allowable amounts charged for donations of materials may not exceed market value. Documentation should include a signed statement from each donor describing the donation and its market value.

Donations: Because donations can be problematic in the documentation and accounting, we allow a switch in the offering. For example, if a hardware business is willing to offer a 40% discount on their lumber for the project, ask if the business could instead donate four units of the needed lumber to purchase six units.

Scoring and Awarding Process

Scoring Criteria

The Utah Division of Outdoor Recreation (DOR) will conduct an initial review of all applications including reviewing the application for completeness, ineligible project components, project funding with a local match and the required attachments and documentation. The Division of Outdoor Recreation staff will forward all eligible applications to the Utah Outdoor Recreation Grant (UORG) Advisory Committee for review and scoring.

Scoring Criteria

Applications are broken into sections with scoring values. The scoring committee will evaluate applications for:

- Community need and economic impact
- Recreational value
- Improved physical and recreational access
- Budget and project costs
- Special considerations for areas with clear needs

Utah Outdoor Recreation Infrastructure Advisory Committee

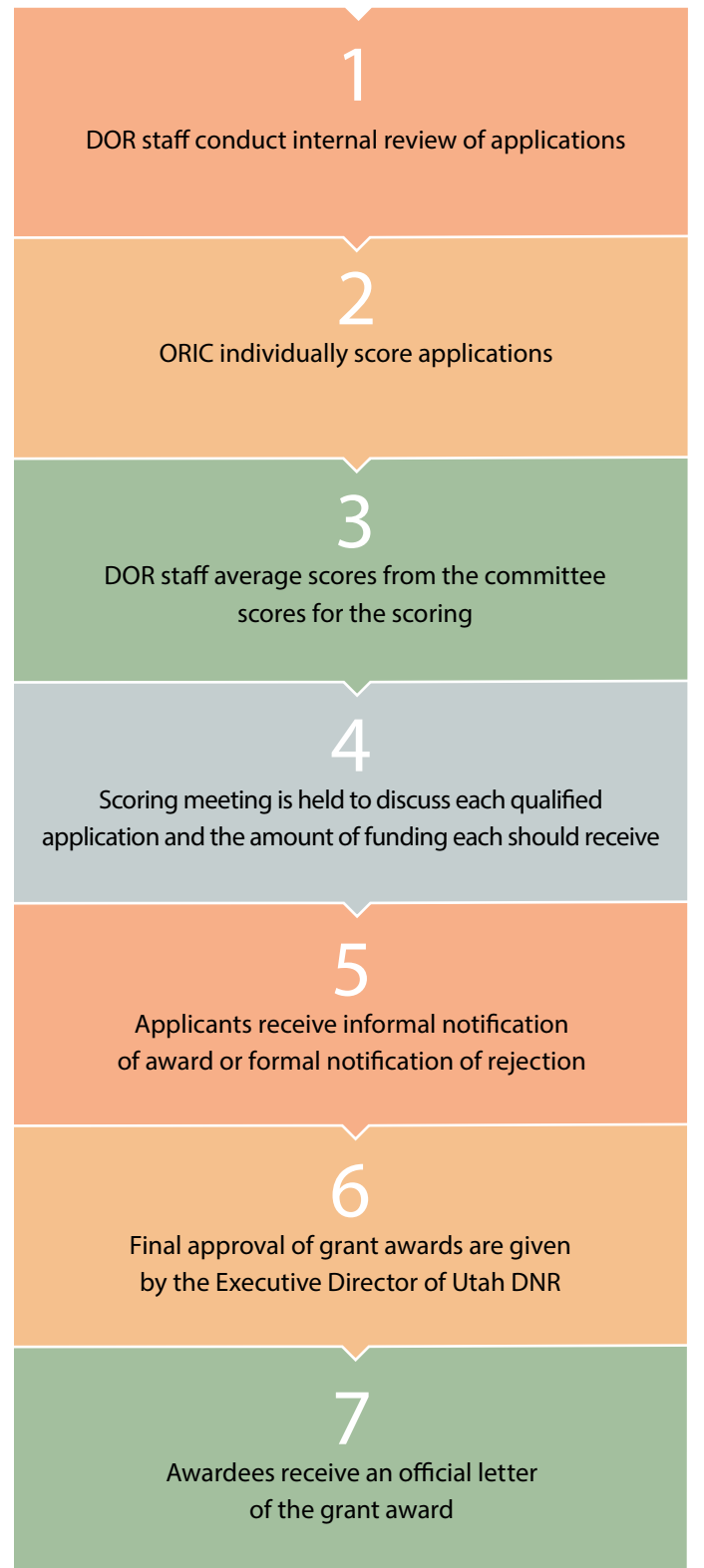
The Utah Outdoor Recreation Infrastructure Advisory Committee (ORIC) is comprised of experts from the outdoor recreation and economic development industries in Utah. Members of the committee serve up to a four-year term along with an elected vice-chair. The ORIC is chaired by the director of the Utah Division of Outdoor Recreation. The rest of the 17 member committee is composed of representatives from the following organizations:

- The Division of Outdoor Recreation
- The Division of State Parks
- The Bureau of Land Management
- The National Park Service - Rivers, Trails, and Conservation Assistance Program
- The Utah League of Cities and Towns
- The Association of Counties
- The committee’s remaining members are drawn from: the outdoor industry, the lodging industry, the healthcare industry, outdoor recreation education programming, non-motorized interests, motorized interests, and youth conservation or service corps organizations.

The ORIC scores the applications individually before meeting as a group to review all applications and their highlights. After individual scores are submitted, the DOR staff averages each project’s scores and places projects from highest to lowest average scores. During the final scoring meeting, the committee will award grant funding to the most qualified and impactful infrastructure projects with guidance from the chair.

The grant awards will then receive final approval from the Utah Department of Natural Resources executive director, and the selected applicants will receive official notification of the award and contracts to be signed.

SELECTION PROCESS GRAPH



Recipient Responsibilities

Once a grant has been awarded, there are a few things each applicant needs to be aware of.

- 1 Do not spend any of the money for your project BEFORE a contract is signed and in place.** It can take a couple of weeks after a grant is awarded for a contract to be sent out. Please be patient during this process and wait to start your project until the contract is in place. Any costs incurred before the contract is in place will not be eligible for reimbursement. Contracts go into effect on the date of the last signature, and the Division of Outdoor Recreation cannot backdate contracts to before the contract is fully executed.
- 2 Begin collecting proof of payment once you begin your project.** You will need to collect proof of payment for ALL project expenses during your contract timeline, not just the reimbursable items, as DOR needs documentation that you have also met your match requirement. INVOICES ALONE WILL NOT COUNT AS PROOF OF PAYMENT. Please be sure to collect receipts, checks, pay stubs etc., as you begin making payments on your project. When submitting for reimbursement, you will need to compile all documents and send them over with a detailed ledger describing what each payment was for. Please use the ledger provided to you in the reimbursement packet.
- 3 On-the-spot funding is available for those who need help making payments.** If you're a small organization, city or county that needs help covering your invoices, we provide up-front-funding options. Applicants can request up to 75% of their grant award amount prior to project completion. Please contact the UORG administrator (Caroline at cweiler@utah.gov) to help with this process.

- 4 Partial reimbursements are available anytime throughout the contract timeline.** If you need an influx of cash before your contract ends, you can ask for partial reimbursements. There is no limit on how many reimbursements an applicant can request. Just remember that all reimbursements, partial or full, need to have the required match. Applicants can receive up to 75% of their total grant award in partial reimbursements. The final 25% can only be reimbursed upon project completion. Reach out to the UORG administrator (Caroline at cweiler@utah.gov) to receive the reimbursement packet for both full and partial reimbursement requests.
- 5 Checks will be mailed to recipients after full or partial reimbursement requests are processed.** Please provide us with an accurate address for where your check should be mailed, and allow up to 2 weeks for checks to be mailed.
- 6 Division of Outdoor Recreation attribution signage should be erected at the project site.** When finished with your project, consult the reimbursement packet, which will have guidance on how to erect proper signage to recognize the contribution of the grant money to the project.
- 7 Site visits should be scheduled once projects are completed.** The Division of Outdoor Recreation manages hundreds of projects at once, and although our team is growing, it is difficult for us to get to all corners of the state when projects are completed. Please invite us to any ribbon cuttings or grand openings of your project, and we will do our best to make it there. DOR staff does travel the state frequently, and we'll be happy to try and arrange a time to see your finished projects when we're on the road!


For a more detailed look into the reimbursement process, please view our [Post Award Process Guide](#).



Budget

The Budget Spreadsheet shows that the applicant understands the Division of Outdoor Recreation match requirements, has set up in-kinds correctly and is planning to spend the money appropriately and within the bounds of the grant’s allowable costs. This sheet is meant to correspond with the grant request and the project’s total value. It also provides documentation of the construction being done, as described in the project description and abstract. Please review this step-by-step breakdown of how to properly fill out your budget sheet. It is a requirement of the grant to use the budget sheet provided in the application.

Cash Overview

		Project Name: Utah City Multi-Use Trail	Project Applicant: Utah City	Qualified for UORG Match	
<i>Step 1: list all sources of Cash Funding by type for the entire project. These can include other donations, grants received, etc. UORG requested funds go in the first row (orange). Applicant Cash Funds go in the next row. Other Cash Partners (if applicable) go in the following</i>					
OVERVIEW OF FUND SOURCES					
1. CASH OVERVIEW	Type of Funds	Source of Funds (Organization)	Date Secured	Cash Amount	Total Cash Funding (\$)
	Utah Outdoor Rec. Grant	Office of Outdoor Recreation	9/1/23	\$50,000.00	\$50,000.00
Can be other donations, grants received, etc. <i>Insert more rows as needed below</i>	Applicant Cash Match	Utah City	2/28/23	\$100,000.00	\$100,000.00
	Partner 1 Cash Match	Foundation Grant	1/15/23	\$25,000.00	\$25,000.00
	[Partner 2 Cash Match]				\$0.00
				TOTAL CASH FUNDING	\$175,000.00

Other grants you receive can be used as applicant cash match.

This box will turn green if you provided sufficient match.

- List the total of all of funding, including the grant request and the date secured. If you are budgeting for funds that have not been secured yet (like another grant), you can put “pending”
- 50% of your match must be cash. In this example, a grant request of \$50,000 would require a cash match of at least \$25,000. This cash match can be a combination of applicant and partner, but the applicant must put in at least 20% of this cash, so \$10,000.

In-Kind Match Overview

<i>Step 2: list all sources of In-Kind (non-cash) Match for the entire project. In-Kind is defined as donated products, labor or services.</i>					
2. IN-KIND MATCH OVERVIEW	Type of Funds	Source of Funds (Organization)	Date Secured	In-Kind Value	Total In-Kind Funding (\$)
Value of materials, equipment or services from applicant or partners. Insert more rows as needed below	Applicant In-Kind Match	Wile E. Coyote Equipment	1/15/23	\$5,000.00	\$5,000.00
	[Partner In-Kind Match]	Community Volunteers	6/20/23	\$1,812.50	\$1,812.50
	[Partner In-Kind Match]				\$0.00
	[Partner In-Kind Match]				\$0.00
				TOTAL IN-KIND FUNDING	\$6,812.50
TOTAL PROJECT VALUE				TOTAL PROJECT COST (UORG+CASH+IN-KIND)	\$181,812.50

\$175,000 in total in cash from the first section added to the \$6,812.50 of total in-kind.

- List the total of all in-kind matches that will be used for your match.
- Each partner’s in-kind should be listed individually
- Group ALL of your in-kind into one row.

Cash Detailed Description

DETAILED LIST OF ANTICIPATED USE OF FUNDS									
Step 3: list all the uses of cash for the project by Type of Service. Note: The total cash listed here in Step 3 should match the total listed in the cash overview from Step 1. please fill the amount being used from UORG (orange), applicant funds, or partner funds below. Add rows as needed.									
3. CASH DETAILED DESCRIPTION						Difference between Step 1 and Step 3: \$0.00	Cash Amounts Agree		
Type of Service: Please select or change type from dropdown menu by clicking cell.	Source of Funds (Organization)	Anticipated Use of Cash Funds: Briefly describe	Number of Units	Cost Per Unit	Extended Cost	Utah Outdoor Recreation Grant Funds	Applicant Funds	Partner Funds	
Professional Services	ACME Engineering	Engineering Costs	1	\$ 19,000.00	\$ 19,000.00		\$ 19,000.00		
Equipment	Awarded Bidder	Mobilization	1	\$ 6,700.00	\$ 6,700.00	\$ 6,700.00			
Equipment	Awarded Bidder	Clearing	60000	\$ 0.08	\$ 4,800.00	\$ 4,800.00			
Equipment	Awarded Bidder	Grading	6000	\$ 2.85	\$ 17,100.00	\$ 17,100.00			
Equipment	Awarded Bidder	Finish Grading	44000	\$ 0.20	\$ 8,800.00	\$ 8,800.00			
Materials	Awarded Bidder	HMA 3"	43000	\$ 1.90	\$ 81700.00		\$ 81,000.00	\$ 700.00	
Materials	Awarded Bidder	Roadbase	53000	\$ 0.60	\$ 31,800.00	\$ 12,600.00		\$ 19,200.00	
Materials	Awarded Bidder	Pavement Markings	4400	\$ 0.25	\$ 31,100.00			\$ 1,100.00	
Materials	Awarded Bidder	Signs	10	\$ 300.00	\$ 3,000.00			\$ 3,000.00	
Materials	Awarded Bidder	Drainage Pipe	40	\$ 25.00	\$ 1,000.00			\$ 1,000.00	
ANTICIPATED USE OF CASH FUNDS				CASH SUB TOTAL	\$ 175,000.00	\$ 50,000.00	\$ 100,000.00	\$ 25,000.00	

Make sure all funds in the UORG column are eligible cost.

These 3 totals (UORG, Applicant, Partner) should match their totals from the Cash Overview Section.

- Use your best estimate to detail how all the funds are spent.
- If you don't know what Vendor will perform the work, you can put "Awarded Bidder"
- Use drop down choices on the first column to help group expenses.

This total should match "Total Cash Funding" from the cash overview section.

In-Kind Detailed Description

4. IN-KIND DETAILED DESCRIPTION						Difference between Step 2 and Step 4: \$0.00	In-kind Amounts Agree	
Type of Service: Please select or change type from dropdown menu by clicking cell.	Source of Funds (Organization)	Anticipated Use of Cash Funds: Briefly describe	Number of Units	Cost Per Unit	Extended Cost	Applicant Funds	Partner Funds	
Professional Services	Community Volunteers	Flagging & Clearing Land	250.00	27.82	\$ 6,955.00		6,955.00	
Equipment	Wile E. Coyote Equipment	Equipment rental	2.00	2,500.00	\$ 5,000.00	\$ 5,000.00		
ANTICIPATED USE OF IN-KIND FUNDS					IN-KIND SUB TOTAL	\$ 11,955.00	\$ 5,000.00	6,955.00
TOTAL Eligible Project Costs					TOTAL PROJECT COST (UOR-Cash+In-Kind)	\$ 186,955.00		

This box will turn green when the total of this section matches the in-kind overview section.

"Applicant" and "Partner" In-Kind totals should add up to the "Extended Cost" total.

- If you are organizing volunteer days for your project, that is considered an applicatant in-kind match.
- Donations from business or individuals is either labor or materials are partner in-kind.
- If you receive a discount on materials, in most cases it is easier to consider a "buy one get one free" model for reporting cases. For example, if you receive a 50% discount on 50 pieces of lumber for your project, report that you bought 25 in your cash detailed description, and them include 25 in the in-kind donation section.

2023 Utah Volunteer hourly rate is \$31.46.

Additional Ineligible Project Cost

5. ADDITIONAL INELIGIBLE PROJECT COSTS			\$ 100,000.00
Description	Source of Funds	Cost	
Land Purchase— 2 Acres	Applicant	\$ 100,000.00	
TOTAL		\$ 100,000.00	
TOTAL PROJECT COST (projected)			\$ 286,955.00

Total Eligible Project Cost (\$186,955.00).

- Use this section to show additional commitments you've made to your Project. These can be:
 - Work already completed
 - Land donations
 - Environmental Clearances

APPENDICES



APPENDIX A

Using DOR Website Resources

As part of our effort to equip applicants with all the needed tools for a successful application and project, we have put together an extensive resource page on our website and we are constantly updating it with new information. Below is just a sample of the available resources we have collected. To access the full list go to recreation.utah.gov/grants.

Application Breakdowns - View a complete sample application for all our grants so you'll know exactly what to prepare and plan for. Additionally, a detailed breakdown of each section in the application is included.

Project Planning

- Trail Construction and Maintenance Notebook (USFS)
- BLM Guidelines for a Quality Built Environment
- Equestrian Design Guidebook for Trails, Trailheads, and Campgrounds
- Avoiding the Most Common Mountain Bike Trail-building Mistakes and Community Mountain Bike Skills Park
- Prepare to Launch! Guidelines for Assessing, Designing, and Building Launch Sites for Carry-in Watercraft

Planning for Accessibility:

- ADA Accessibility Guidelines for Buildings and Facilities or Final Accessibility Guidelines for Outdoor Developed Areas
- Recreational Facilities in the ADA and ABA Standards

Outdoor Classroom Toolkit:

- Utah Outdoor Classroom Design Guide
- Sample outdoor classrooms
- Price estimation guide
- Principles for outdoor classrooms

Writing your application:

- 2023 Grant Workshop Webinar
- Step-by-Step Online Application Help Webinar
- Step-by-Step Budget Spreadsheet Webinar

Other:

- UORG Annual Reports
- Benefits of Outdoor Recreation
- Economic Development information
- Determining Fair Value on Matching Non-Cash Donations
- Utah Department of Transportation Match Guidelines



APPENDIX B

Application Attachments Checklist

<input type="checkbox"/> Location Map (Required)	<p>Required to show the location of the project within your community. Identify the main roads in the community that provide access. Note other infrastructure that surrounds it. If it is a trail, it should show how it links to other recreational amenities or other trails (if applicable).</p>
<input type="checkbox"/> W-9 Form (Required)	<p>Required in order to create state vendor numbers for payments.</p>
<input type="checkbox"/> Applicant Logo (Required)	<p>Required for any promotion and reporting by the DOR.</p>
<input type="checkbox"/> Recreational site plan, engineering plans, or conceptual drawing (Required)	<p>Required to show a recreational site plan, engineering plans, or conceptual drawing with enough detail to determine design details such as orientation and layout of the project itself.</p>
<input type="checkbox"/> Letter of support from the local tourism or economic development office (Required for UORG Tier 1 and Regional Asset Tier only)	<p>Required: Economic Development/Tourism: The project must have at least one of the following:</p> <p>(1) An endorsement from the local tourism office stating that the project has the potential to increase tourism to the area, or</p> <p>(2) A statement from the local economic development office that the project has the ability to help attract growth and retention of residents and businesses in the community/area. Either way, the project must fit the qualifications of Utah Code Annotated Title 79-8-401.</p>
<input type="checkbox"/> Statement of Responsibility (Required)	<p>The statement can be in the form of a letter and should be written, signed, and dated by the appropriate leader of the organization who will be responsible for the long-term maintenance of the infrastructure project for at least 10 years. The Statement of Responsibility should answer these questions:</p> <ul style="list-style-type: none"> <input type="radio"/> What are the plans for both the short and long-term maintenance of the infrastructure? <input type="radio"/> Which entity will be responsible for the long-term maintenance of the infrastructure, including covering the annual maintenance costs? <input type="radio"/> Who accepts the legal responsibility for the built infrastructure?
<input type="checkbox"/> Letters of support from project partners (If applicable)	<p>Letters of support from each project partner show commitment, support, and approval of the project. This should be personalized and not a form fill letter. If the applicant has no partners for the project, this is not a requirement.</p>
<input type="checkbox"/> Letter of support from the community (recommended)	<p>Letters of support from the community can underscore the importance of the infrastructure. As each project is so different, we leave it to each applicant to help build the case for why their project should receive grant funding. The applicant should reach out to appropriate organizations, businesses or entities for some strong and individualized recommendations showing support for the project. Please note that members of our grant advisory committee cannot write letters of support.</p>

<input type="checkbox"/> Budget Spreadsheet (Required)	<p>(Download a template of the spreadsheet off of the DOR grants website. It is also included in this program guide.)</p> <p>Secured Funds: At least 75 percent of the matching funds for the project must be secured in order to apply. Other grants and/or funding from partners may be used as part of the match but the applicant should show their commitment by dedicating funds to the project as well.</p>
<input type="checkbox"/> Written confirmation of donations from financial partners (If applicable)	<p>Provide written confirmation of donations from any partners who will be providing cash or in-kind donations for the construction of the project. This information can be included in a letter of support from financial partners or contributing sponsors.</p>
<input type="checkbox"/> Timeline (Required)	<p>Download a copy of the timeline on the UORG website. Grantees are allowed up to 28 months from the contract signing date for completion of the project. Give detailed explanations on how the project will be constructed, what work will be done each month, and by whom.</p>
<input type="checkbox"/> MOU or landowner agreement (If applicable)	<p>Land Owner Agreement(s): If the property is wholly owned and managed by the grant applicant, such as a local or tribal government, an agreement is not needed. Otherwise:</p> <ul style="list-style-type: none"> <input type="radio"/> Private property: If you have a trail that will go through private property, you'll need to provide a copy of a Memorandum of Understanding with the landowner, the Grant of Easement, a copy of a lease, or other relevant documentation. <input type="radio"/> Public property: If your project is being built on public land, provide a copy of the agreement with the appropriate land manager. Additionally, we HIGHLY recommend that if this project or trail is being built on public land the local land manager (e.g. the BLM, National Forest Service, etc.) is one of the active project partners.
<input type="checkbox"/> Federal permits or a letter stating their status (If applicable)	<p>Sensitive Wildlife Areas: All applicants must check the Utah Division of Wildlife Resources (DWR) Sage Grouse Management Area (SGMA) map at https://bit.ly/2N6cov3 to determine if their project is located within an SGMA. If the project occurs within an SGMA, the project applicant must coordinate with DWR to make reasonable accommodations to avoid, minimize, or mitigate the impacts to greater sage grouse and their habitats. Other examples of sensitive species in Utah include prairie dogs and desert tortoises. Applicants should visit DWR's website (http://bit.ly/2ldLNEt) to view information on sensitive species specific to your particular project area. Direct questions to Sarah Lindsey of DWR (sarahlindsey@utah.gov).</p> <p>Note: It can take up to two weeks to process your inquiry. Please plan accordingly.</p>

APPENDIX C

Construction and Planning Resources

Considering the Utah Corps Collaborative for Your Project

As partnership organizations, corps can leverage state, federal, and private funding to employ youth to accomplish landscape scale shared stewardship initiatives.

The Canyon Country Youth Corps (CCYC) is the stewardship program of the Canyon Country Discovery Center. CCYC hires young adults ages 15-30 for 5 to 25 weeks to complete service projects on public lands in the Four Corners area in partnership with land management agencies. CCYC Crew Members work on the health and accessibility of these lands through projects such as; building and maintaining trails, fuel mitigation, fence construction and maintenance, invasive species removal, and habitat restoration. **Killian Bailey:** killianb@ccdsccovery.org

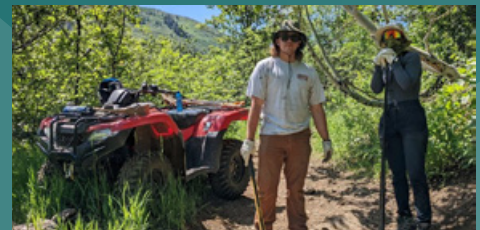
Southern Utah University's Intergovernmental Internship Cooperative (IIC) engages regional youth in internships and youth crews to develop tomorrow's public land professionals and advocates. Interns gain experience by working with public land mentors and together they accomplish visitor services; range, vegetation, and wildlife monitoring; engineering and archeology support; and build and maintain trails and fences. **Josh Anderson:** joshuaanderson3@suu.edu

Utah State's Utah Conservation Corps (UCC) is an AmeriCorps program with a mission to develop the conservation leaders of tomorrow. Founded in 2001, the UCC has three field offices in Logan, Moab, and Cedar City to complete crew-based projects like habitat restoration, trail maintenance, fuels reduction, and ADA surveys. The program, with 250+ AmeriCorps members serving annually, also completes disaster response projects throughout the nation and has been cooperating with higher education institutions throughout the state to address food insecurity in student and at-risk populations.

Sean Damitz, UCC: sean.damitz@usu.edu



Utah Trails Forum



The Utah Trails Forum brings together industry professionals, trail advocates, volunteers and community leaders to advance the building and care of natural surface trails. It encourages partnerships to plan, build and maintain trails from inception to completion. The Forum also serves as a learning resource for individuals throughout Utah looking to further their knowledge of trail building and maintenance.

Through workshops, dialogues and networking opportunities, the Utah Trails Forum shares best practices, promotes local organizations and offers guidance. It is a unifying network that develops and supports access to safe and sustainable trails throughout the state.

Consider getting involved with the Utah Trails Forum to help plan your project, share your success, or connect with regional partners!

Learn more by visiting:
recreation.utah.gov/utah-trails-forum

APPENDIX D

Additional Funding Opportunities for Your Recreation Project



Recreational Trails Program - The federally-funded Recreational Trails Program (RTP) has helped with non-motorized and motorized trail development and maintenance, trail educational programs, and trail-related environmental protection projects. Applications due annually on May 1st.

Program Contact:

Evan Beitsch, LWCF and RTP Coordinator
ebeitsch@utah.gov

The Off-Highway Vehicle Recreation Grant (OHVR)

- The OHVR is open to city, county, and federal agencies – as well as non-profit organizations. Provides assistance to sustain, enhance, and improve upon motorized recreation within Utah. This grant is available bi-annually.

Program Contact:

Rachel Toker, OHV Grant Administrator
racheltoket@utah.gov

Boating Access Grant - Boating Access Grant funds go toward launching and docking, facilities, navigation aids, engineering, outreach, operation and maintenance, and AIS-related projects. Applications due annually on Oct. 30th.

Program Contact:

Ty Hunter, Boating Program Manager
tyhunter@utah.gov

Land and Water Conservation Fund - Land and Water Conservation Fund (LWCF) is a federally-funded program established to assist government agencies with the creation of high-quality, public outdoor recreation facilities. LWCF grants have been used to construct golf courses, swimming pools, and parks. Applications due annually on May 1st.

Program Contact:

Evan Beitsch, LWCF and RTP Coordinator
ebeitsch@utah.gov

The Clean Vessel Act Grant Program - The Clean Vessel Act Grant Program (CVA) provides grant funds to the State of Utah for the construction, renovation, operation, and maintenance of pump-out stations and waste reception facilities for recreational boaters. The grant also provides for educational programs that inform boaters of the importance of proper disposal of their sewage. Applications due annually on Oct. 1st.

Program Contact:

Ty Hunter, Boating Program Manager
tyhunter@utah.gov

Utah Children's Outdoor Recreation and Education Grant (UCORE) - UCORE provides program support to organizations who provide outdoor recreation and education opportunities for youth ages 6-18 in Utah.

Program Contact:

Caroline Weiler, Grant Program Specialist
cweiler@utah.gov



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**Utah Division of Outdoor Recreation
Grants and Planning Staff**

Tara McKee
Deputy Director of Grants and Planning
tmckee@utah.gov

Patrick Morrison
Grant Program Manager
patrickmorrison@utah.gov

Rachel Toker
OHV Grant Administrator (OHVR)
racheltoker@utah.gov

Caroline Weiler
Grant Program Specialist
cweiler@utah.gov

Carly Lansche
Statewide Recreation Planning Coordinator
clansche@utah.gov

Maureen Casper
Contract and Grant Analyst
mmcasper@utah.gov

Evan Beitsch
LWCF and RTP Coordinator
ebeitsch@utah.gov

For more information about the Utah Division of Outdoor Recreation, to download a PDF of this guide or find additional grant resources, please visit recreation.utah.gov/grants.